

Authorised Company's Representative questionnaire

In accordance with the legal acts regulating the prevention of money laundering and terrorist financing and tax administration, as well as implementing the principle "Know Your Customer" and international treaties and agreements of the Republic of Lithuania, the legislation of the European Union and the Republic of Lithuania on administrative cooperation in the field of taxation, **Paylar** is obliged to collect information about the Client's activities, sources of income and financial operations before commencement of the business relationship and to regularly update it during the course of business relationship. We ensure that the information provided is considered as confidential and is protected in accordance with the legislation. For more information about processing of Your personal data please read Privacy policy, available at: <https://www.paylar.com/en/privacy-policy/>.

Company name		Company registration code	
Authorised company representative			
Full name:		Citizenship:	
Passport No.:		Passport issue date:	
Birth date:		Personal code:	
Tax residency:		Tax ID number (TIN):	
Residence address and contact information			
Country:		Street, house, apt. No.	
City:		Postal code:	
Telephone:		Email:	

A copy of a passport and a written proof of address may be required. The acceptable documents are any of the following: rental agreement, utility bill, bank or insurance statements, indicating company's name and the address matching the address indicated above.

Role of Company's representative:		
☐ Board member	☐ Works on proxy / procuration	☐ Other (please specify below):

Politically exposed persons (PEP)*	
Is the Company's representative (or close relative/associate) a politically exposed person? ☐ YES ☐ NO	
Specify the ultimate beneficial owners, their family* and close associates** who hold a prominent public function (see the list below) or held such function at least one year ago.	
If the above answer was a 'Yes', please indicate:	
☐ Company representative himself (herself)	☐ Close relative ☐ Close associate
Highlight the public office of the politically exposed person:	
☐	Head of State, Head of Government, Minister, Deputy Minister or Deputy Minister, Secretary of State, Parliamentary, Government or Ministry Chancellor / Head of State, Head of Government, Minister, Deputy Minister or Deputy Minister, Secretary of State, Parliamentary, Government or Ministry Chancellor
☐	Member of Parliament

☐	Member of supreme courts, constitutional courts or other supreme judicial bodies whose decisions are not subject to appeal
☐	Mayor of the municipality, director of the municipal administration
☐	Member of the governing body of the supreme audit and control authority or chairman, deputy chairman or member of the board of the central bank
☐	Ambassador, Acting Chargé d'Affaires, Ambassador Extraordinary and Plenipotentiary or Senior Armed Forces Officer
☐	Member of the management or supervisory body of a state-owned company, public limited company, private limited company whose shares or part of the shares having more than 1/2 of all votes in the general meeting of these companies are owned by the state
☐	Member of the management or supervisory body of a state-owned company, joint-stock company, private limited company whose shares or part of the shares having more than 1/2 of all votes in the general meeting of these companies are owned by the state municipality on the ownership right and which are considered large companies under the Law on Corporate Financial Reporting of the Republic of Lithuania
☐	Head, his deputy, member of the management or supervisory body of the international intergovernmental organization
☐	Head of the political party, his deputy, member of the executive body / head of the political party, his deputy, member of the executive body

Identify the politically exposed person	
Full name of the politically exposed person:	
Country, authority, position	

Confirmations and signatures	
By undersigning this questionnaire, I confirm that: 1) all information provided in this questionnaire is correct and complete and undertake to inform Paylar immediately in writing of any changes in the information provided. I confirm that, unless otherwise informed, I am the beneficial owner of the funds in the account and undertake to use the services of Paylar only for legitimate purposes. I understand that if the information provided in this questionnaire is found to be inaccurate or false, Paylar has the right to terminate business relations and close the account; 2) I understand that information provided in this questionnaire (the country of residence for tax purposes and TIN,) about me and/or the beneficiary may be delivered to the tax administration when such delivery is carried out within the framework of the implementation of international treaties or agreements of the Republic of Lithuania, legislation of the European Union and the Republic of Lithuania on the automated exchange of information on financial accounts. I undertake to inform the beneficiaries of the disclosure and delivery of such data. 3) personal data provided in this questionnaire has been obtained lawfully and I have a right to disclose the personal data to Paylar with intention of requested service(s) being implemented. I hereby confirm that subjects of personal data disclosed in this questionnaire have been duly informed about their personal data being managed by Paylar and that more information on processing of their personal data is provided in Privacy policy, available in: https://www.paylar.com/en/privacy-policy/, or by contacting Paylar via email dpo@paylar.com.	
Customer's representative full name: _____ Name of the role: _____ Date: _____ Signature: _____	Remarks of Paylar

* Immediate family members – include spouse, registered partner (hereinafter – cohabiting partner), parents, brothers, sisters, children or spouses of children, cohabiting partners of children.

** Close associate:

1) a natural person who participates in the same legal person or an organization not having legal personality, or maintains any other business relationship, with the person who is a PEP;

2) a natural person who has sole beneficial ownership of the legal person or an organization not having legal personality which has been set up or is operating for the de facto financial or any other private benefit of the person who is a PEP